

# UPPER MIDWEST BUCKSKIN HORSE ASSOCIATION BY-LAWS

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## **ARTICLE 1 THE ORGANIZATION**

### **SECTION 1: TITLE**

This Association shall be known as the Upper Midwest Buckskin Horse Association, herein known as UMBHA. It will be operated as a non-profit organization in accordance with the laws of the State of Wisconsin.

### **SECTION 2: OBJECTIVE**

The purpose of this organization shall be to improve, educate and promote all matters pertaining to the history, breeding, registration, exhibition, sale and publicity of the Buckskin, Dun, Red Dun, Grulla and Buckskin Bred horses.

### **SECTION 3: PLACE OF BUSINESS**

The place of business shall be any place in the State of Wisconsin that is convenient to the Officers, Board of Directors and participating members.

### **SECTION 4: FISCAL YEAR**

The fiscal year and all business shall be conducted on a calendar year basis, starting with January 1<sup>st</sup> and ending December 31<sup>st</sup> of the same year.

### **SECTION 5: AFFILIATION**

UMBHA shall be affiliated with the International Buckskin Horse Association, herein known as IBHA. All activities and participation of UMBHA shall be in direct harmony and in accordance with the policies, rules and regulations of IBHA. All members of UMBHA shall abide by this charter and its affiliation with IBHA. Affiliation with IBHA cannot be changed by a new amendment or a change to an existing amendment. The only way to change the affiliation with IBHA is to dissolve the club.

In order to dissolve UMBHA, the following must occur:

1. Ballots must be sent to all current year and lifetime UMBHA members. They must be sent via email (if an email address is on file) as well as US Postal service with a postage paid envelope included for the return of the ballot to the UMBHA Secretary.
2. A meeting will be scheduled at least 20 days from the date of the mailing of the ballot to the UMBHA members. A discussion will be held regarding dissolving the club and physical vote will be taken at this meeting. Absentee ballots will be accepted with a valid signature.
3. A vote for 2/3 majority of the lifetime and current year members in good standing must be obtained to dissolve UMBHA.
4. All UMBHA Assets will then be liquidated by the UMBHA Officers and Board of Directors.
5. All remaining funds from the UMBHA banking accounts and the liquidation of UMBHA Assets shall be donated to the IBHA Scholarship Fund. These funds shall be kept in an escrow fund by IBHA for five (5) years from the date of the receipt of funds to be returned to the club should the club start back up. If the club does not start again; after the five (5) year deadline, the funds will be moved to the IBHA Scholarship Fund.

### **SECTION 6: BY-LAWS**

By-laws will be reviewed by the Officers and Board of Directors every three (3) years. Amendments to these By-laws shall be drawn up by a committee and shall be submitted at the next available meeting. They may be adopted by an affirmative vote of two-thirds (2/3) of the assembled members of such meeting.

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## **ARTICLE 2 MEMBERSHIP**

### **SECTION 1: MEMBERS**

UMBHA shall be open to all persons interested in the use, enjoyment and promotion of the Buckskin, Dun, Red Dun, Grulla and Buckskin Bred horses; providing they are willing to abide by UMBHA By-laws, IBHA Charter rules, the rules/regulations of IBHA and the decisions and actions of the Officers and Board of Directors of UMBHA; which are in accordance with IBHA. New members will enjoy all membership privileges regardless of date of membership. Membership cards will be issued and are nontransferable.

All members, while in good standing, shall have equal rights, interests and responsibilities with respect to UMBHA and its property; shall have the right to vote at all Membership meetings; and shall have the right to hold office and committee assignments, except as otherwise limited.

### **SECTION 2: TYPES OF MEMBERSHIP**

The following membership types are available with UMBHA:

1. Family: Two adults having the same mailing address and any children 18 years or younger, regardless of the number of people in the household. Family membership will be entitled to two (2) independent votes.
2. Single: Any individual; open, amateur or youth member. Single membership will be entitled to one (1) independent vote.
3. Lifetime: Lifetime memberships are available in both Single and Family. Single will be entitled to one (1) independent vote and Family will be entitled to two (2) independent votes. The UMBHA Queen will also receive an Honorary Single Life Membership. This membership will be entitled to one (1) independent vote.

### **SECTION 3: DUES**

Dues for each year will be set annually by the Officers and Board of Directors. Dues need to be paid by March 15th to guarantee that a copy of the Annual Directory is provided to the member. All dues are to be paid prior to receiving voting privileges or accumulating points towards awards. All dues are non-transferable.

### **SECTION 4: SUSPENSION OF MEMBERSHIP**

Any member may be suspended and denied privileges of UMBHA for failure to pay, when due, any obligation owed to UMBHA, including but not limited to: advertisements, show fees, NSF checks, etc. provided that; 30 days prior to this action, written notice of the account due and the intention of suspension or withholding of privileges of UMBHA, be mailed to such member. Any suspension and denial of privileges under this Section shall terminated upon full payment of the obligation due UMBHA.

Any member whom does not make good their obligation to UMBHA, within 60 days of receipt of written notice, will be reported to IBHA and may be suspended by that organization, in accordance to their rules.

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## **SECTION 5: TERMINATION OF MEMBERSHIP**

Anyone whose membership has been refused or terminated by IBHA is NOT eligible for membership with UMBHA. Suspended persons will not be allowed to attend any UMBHA shows, meetings, or events.

A membership may be terminated by UMBHA in extreme situations due to:

1. Deliberate misrepresentation.
2. Dishonest practices in registering, selling or showing IBHA registered horses.
3. Conduct grossly detrimental to UMHA and/or IBHA.
4. Knowingly and/or willfully violating any IBHA rule or regulation.

A majority vote of the Officers and Board of Directors is needed to terminate a membership.

## **ARTICLE 3 MEETINGS**

### **SECTION 1: RULES OF ORDER**

All meetings and orders of business, including procedures, shall be conducted in accordance with Robert's Rules of Order, unless thoroughly specified otherwise in the By-laws, but not be in conflict with the rulings and policies of IBHA.

Any officer of UMBHA may call the meeting to order, and act as chairperson of such meeting with precedence being given as follows; President, Vice-President, Secretary and Treasurer. In the absence of all such Officers, the Board of Directors may elect a chairperson to preside over such a meeting. In the absence of the Secretary, the Chairperson may appoint someone to act as the Secretary for such a meeting.

### **SECTION 2: GENERAL MEMBERSHIP MEETINGS**

The President shall set the date and time of the meetings and their frequency with some regards to the schedules of the other Officers and Board of Directors, at places mutually agreeable. Notice of such meetings will be sent out to all concerned members via email and posted on the website. Notice will be given at least ten (10) days prior to meeting dates and include the anticipated agenda. A majority vote of the Officers, Board of Directors and members present at meeting shall be required for transactions of all business.

There shall be a minimum of four (4) UMBHA meetings annually. Any UMBHA member may attend and offer comments, ideas or suggestions, and vote.

### **SECTION 3: SPECIAL MEMBERSHIP MEETINGS**

A special membership meeting may be held at such time and place as may be designated by notice whenever called by: the President, Vice President or a majority of the Board of Directors. Notice of each special meeting, including the agenda, shall be given to each member at least ten (10) days prior to the meeting by USPS or email. No items may be considered that are not included in the call of the meeting.

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## **SECTION 4: ELECTION MEETING**

There will be a special election meeting held in conjunction with the Annual Year-End Awards Banquet. This meeting will be to elect Officers and Board of Directors only, no other business will be discussed or conducted during this meeting.

Members must be in good standing with UMBHA and present at the meeting to vote. Votes will be done by a written ballot if there are two or more nominees for a position. A verbal vote is allowed if there is one nominee for a position. Nominations may be taken prior to this meeting or be entertained by motion from the floor.

## **SECTION 5: EMERGENCY VOTING**

Shall an emergency vote be needed between regularly scheduled meetings, the President or Vice President may ask for a vote from the Officers and Board of Directors via email. It will be sent out to all officers stating to "reply to all" when casting their vote so everyone may see the outcome.

## **ARTICLE 4 OFFICERS**

### **SECTION 1: OFFICERS**

The Officers of UMBHA shall be: President, Vice-President, Secretary and Treasurer. All Officers and Board of Director members are expected to abide by the Charter rules of IBHA and the UMBHA By-laws. All Officers are elected to a two (2) year term. All Officers will maintain membership with IBHA and UMBHA and have said membership paid by February 1<sup>st</sup> of the current year and be in good standing with both Associations. No more than one (1) immediate family member can be an Officer at a time. In the event that there are not enough willing and eligible candidates to fill all officer positions, general membership may vote to allow two (2) family members to be officers with a two-thirds (2/3) majority vote for one term.

All UMBHA Officers & Board Members must pay their UMBHA membership fees by January 1<sup>st</sup> of the year that they are an officer or board member.

### **SECTION 2: PRESIDENT**

The President shall:

1. Be the Chief Executive of UMBHA.
2. Preside at all meetings of the UMBHA and Board of Directors.
3. Ensure meetings run smoothly and according to Roberts Rules of Order and within the rules and by-laws of UMBHA and IBHA.
4. Set the date, time and location of all UMBHA meetings.
5. Appoint standing and special committees pending board approval.
6. Be an ex-officio member of all committees.
7. Perform duties prescribed by the Board of Directors.

The President receives one (1) vote. The term of President will be voted on in even numbered years.

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## SECTION 3: VICE-PRESIDENT

The Vice-President shall:

1. Perform duties assigned by the President.
2. Act in the place of the President in the event of the President's absence or inability to act.
3. If the President is no longer able to complete their term, the Vice-President will step into the Presidency until such term is to be nominated and elected.

The Vice-President receives one (1) vote. The term of Vice-President will be voted on in odd numbered years.

## SECTION 4: SECRETARY

The Secretary shall:

1. Keep accurate records of all meetings; sending a copy of the minutes of each meeting to the President, Board of Directors and Executive Secretary of IBHA within 30 days of the meeting.
2. Verbally present the minutes at the meetings and via email to the UMBHA membership within a reasonable amount of time. Emailed minutes shall not include the financials of the Treasurer's Report.
3. Send notice of all meetings to the Officers, Board of Directors and membership.
4. Receive all correspondence and report on it at the Board meetings.
5. Maintain the current year's list of membership and supply such a list to the President and IBHA.
6. Will act in the place of the President in the event of the President and Vice-President's absence or inability to act.

The Secretary receives one (1) vote. The term of Secretary will be voted on in odd numbered years.

## SECTION 5: TREASURER

The Treasurer shall:

1. Receive, deposit and disburse all monies of UMBHA.
2. Account for all monies by itemized statement, in detail, at each meeting of the Board and membership.
3. Responsible for using the organization's money to pay its obligations. The Treasurer cannot spend more than \$50.00 without the approval of the Board of Directors. The exception to this would be any money paid out for necessary show related, directory or banquet/awards related expenses.
4. Responsible for following up on all NSF check and getting payment for them. There will be an additional \$35 charge added to the amount for all NSF check. The treasurer shall mail notification of the NSF payment to the individual responsible. If no response within 15 days, then a second (and third, if necessary) letter shall be mailed out by way of certified mail requiring a signature. There shall be 15 days between letters with a written request for full payment within 10 days. The treasurer shall keep a list of individuals who presented an NSF check to the club, if a member presents more than 1 NSF check in a period of one year, the board may vote to place that individual on a cash only basis for a certain amount of time. If no payment is made after the third (3) attempt to collect, the Treasurer will then bring the issue before the Board of Directors for discussion on further actions to be taken.
5. Send semi-annual financial reports of UMBHA to IBHA.
6. Secure insurance yearly for all shows, Midwest Horse Fair and the banquet, and reserve the hotel rooms for the judges.
7. Two people are authorized to sign checks from the club's main account. The first being the Treasurer and second/alternate will be the President.

The Treasurer receives one (1) vote. The term of Treasurer will be voted on in even numbered years.

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## SECTION 6: NSF CHECKS

There will be a \$35.00 Administrative fee for each NSF Check presented to UMBHA. This will cover all bank fees assessed to the club for the returned check. This amount is to be revisited if the bank fees is more than \$35.00 per occurrence.

Any member that has had 2 or more checks returned within a 12 month period will be placed on a cash only basis for the next calendar year. Anyone placed on a cash only basis will be able to pay via Paypal as will. There will be a 4% surcharge applied to any Paypal payment

## SECTION 7: AUDIT OF BOOKS

An annual audit of all financial accounts, Treasurer and committees, shall be made on an annual basis or on demand of the President and/or Board of Directors. Audits are to be made by two (2) non-related members or friends of members appointed by the President and Board of Directors. Audits are required each time a new Treasurer or committee chairperson is elected.

## SECTION 8: CHARTER DELEGATE

The Charter Delegate is selected by the IBHA Executive Committee for a permanent position on the Delegate committee and the Charter's Board. The position is on-going until a replacement is deemed required for just cause. The Charter Delegate will represent UMBHA at the IBHA Annual Convention. UMBHA shall reimburse the Charter Delegate for normal expenses incurred to attend the Convention. These include; actual driving expenses or coach airfare, hotel fees, convention fees and any transportation fees to or from an airport.

The Charter Delegate shall:

1. Serve on the Board of Directors with voting rights, for as long as he/she remains the UMBHA Charter Delegate.
2. Not hold office in any conflicting associations.
3. Abide by UMBHA rules pertaining to the Board of Director positions.
4. Oversee Board meetings and make sure that both the Robert's Rules of Order and IBHA rules are followed
5. Has the power to pause a vote or meeting until such is handled accordingly.

## ARTICLE 5 BOARD OF DIRECTORS

### SECTION 1: BOARD OF DIRECTORS

The Board of Directors shall consist of no more than seven (7) people consisting of:

1. Four (4) officers
  - a. President
  - b. Vice-President
  - c. Secretary
  - d. Treasurer
2. Charter Delegate
3. Two (2) regular Directors

The Board shall:

1. Be the governing body of UMBHA.
2. Make, amend or repeal the rules, regulations and By-laws of UMBHA.
3. Handle all protests, disputes, complaints and criticisms.
4. May go into a closed session at any meeting to discuss personnel matters.

Each Director shall have one (1) vote.

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## **SECTION 2: ELIGIBILITY AND TERM LENGTH**

To be eligible for election as a Director, an individual member must:

1. Reach the age of eighteen (18) by January 1<sup>st</sup> of the current year.
2. Be in good standing with UMBHA and IBHA.
3. Must have been a member of UMBHA at least one year prior to the election.

Election to the Board shall be for a two (2) year term. No more than two (2) family members may be on the Board of Directors at the same time.

## **SECTION 3: TERMINATION OF POSITION/VACANCIES**

If an Officer or Director is unable to attend a scheduled meeting, the President should be notified of such with a reason why. If any Officer or Board Member misses more than 50% of the meetings in one calendar year (January thru December), either excused or unexcused, that board member or director may be removed from the position. The Board, by majority vote, reserves the right to decide on extenuating circumstances on absences. Directors may be removed from their Board position by: disqualification, any action detrimental to UMBHA and/or IBHA, suspension from IBHA or a majority vote of the Board of Directors.

A vacancy of any Officer or Board of Director position, due to resignation, death, disqualification or other cause, shall be filled by a person appointed by the President or Vice President, if the President position is the vacant position, and approved by the Board of Directors with a majority affirmative vote. The successor will remain in the position until the next general meeting (at least 30 days), at which time an election for the position will be held. The resulting elected Officer or Board of Director member will remain for the balance of the term of that position.

All resignations by a Board Member or Directory must be received in writing and their binder turned into the President

## **ARTICLE 6 COMMITTEES AND PROCEDURES**

### **SECTION 1: CHAIRPERSON AND MEMBERS**

A committee may be created at any meeting to address any business as the Club may require. A committee will consist of at least one chairperson, one co-chairperson and any interested member(s) at large.

At minimum the committee chairperson will present a verbal report at a general membership meeting once a year the annual meeting or appoint a representative to report in his/her absence, additional reports can be given at meetings throughout the year. A record of all committee meeting minutes shall be maintained.

### **SECTION 2: SPECIFIC COMMITTEES**

The Chairperson of each committee will maintain a written record of specific job description and duties and will pass this information onto new committee chairs when applicable.

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## **SECTION 2: SPECIFIC COMMITTEES (continued)**

Standing Committees May Include:

- |                          |  |
|--------------------------|--|
| 1. Advertising/Promotion | 8. News Reporter                       |
| 2. Awards                | 9. Queen                               |
| 3. Banquet               | 10. Scholarship                        |
| 4. Directory             | 11. Wisconsin Horse Council            |
| 5. Historian             | 12. Website                            |
| 6. Judges                | 13. Year End Nominations/Points Keeper |
| 7. Midwest Horse Fair    | 14. Youth Advisor                      |

## **SECTION 3: FACEBOOK**

The UMBHA Facebook page is meant for the positive promotion of UMBHA Club business and to inform club members of club news and upcoming events.

Posts to the UMBHA Facebook page will be kept as admin approve. All membership requests will be admin approved. Posts to the UMBHA Facebook page must be horse or club related.

All posts must be positive in nature; no negativity will be tolerated. If a derogatory post is made, it will be removed and the person responsible for the post will be flagged and warned. If a second derogatory post is made by the same person, that person will be removed from the UMBHA Facebook page.

## **ARTICLE 7 SHOW AND CONTEST RULES**

### **SECTION 1: REGISTRATION AND MEMBERSHIP**

All horses, regardless of age, must be registered with IBHA. All exhibitors must be a member with IBHA. All Open, Amateur and Youth cards should be obtained through IBHA. A copy of the horse's registration papers and membership cards are to be given to the show secretary, either thru pre-registration or at the show. The original registration certificate and membership cards must be shown at the show secretary's office. Temporary membership and horse registration may be obtained at the show.

A horse may be registered at the show, providing the following are completed:

1. Certified IBHA registration representative is present
2. All required forms are filled out completely
3. All appropriate fees are paid
4. Sufficient color photographs are provided

### **SECTION 2: HEALTH REQUIREMENTS**

All horses will abide with the State of Wisconsin Health regulations. All horses will show an original current negative Coggins test and leave a copy with the show secretary. All out-of-state horses will show a valid Interstate Health Certificate issued within the past thirty (30) days by a certified Veterinary of Medicine.



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## **SECTION 3: JUDGES**

All judges must carry a current IBHA judge's card in order to judge any IBHA approved classes.

Judges are to maintain integrity and NOT socialize with exhibitors until their judging is complete.

## **SECTION 4: NOTIFICATION OF SHOWS**

- A. IBHA show approval forms shall be filled out and sent in by the UMBHA Show Manager to IBHA.
- B. Notification of the show dates, location, judges, approval and classes will be found in the Annual Directory, the IBHA website under show schedule and on the UMBHA website. They may also be published in other forms of media.
- C. The Show Secretary will forward results of the show, after review, to IBHA within the specified ten (10) day time frame.

## **SECTION 5: DISPUTES AND ISSUES**

- A. Should a problem arise at a show regarding interpretation of a rule, it should be handled in the order as set forth by IBHA. (SR-14 RULE DISCREPANCIES AT SHOWS)
- B. If a discrepancy is not resolved, it should be clarified by contacting the IBHA office within forty-eight (48) hours after the show, with appropriate fee.

## **ARTICLE 8 YEAR END AWARDS**

### **SECTION 1: Point Tabulation Eligibility**

- A. Nominee must be a current year UMBHA member in good standing.
  - a. A member is not in good standing if they are indebted to UMBHA for any show fees or any NSF Checks or have been suspended by IBHA. Payments of all fees due must be paid by September 1 in order to be eligible for yearend awards. Late payment will not restore eligibility for awards.
  - b. In the event that a member is not in good standing, any awards earned will be forfeited and awarded to the next highest eligible point earning horse in the class.
- B. In the Youth and Amateur (IBHA) and All Breed Divisions, Points follow the Horse/Rider combination.
- C. Points will be tabulated on the horse in IBHA Open and IBHA Ranch Horse Division. Points will be tabulated on the horse and rider combination in all other divisions.
- D. The tabulation of Year End All Around Awards will include points earned in all classes in that division, regardless of whether or not an exhibitor nominates for that class.

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## SECTION 2: Points Tabulations:

- A. Points will be tabulated on the following basis. Maximum number of points earned in a class is six (6) per judge.

UMBHA POINT SYSTEM						
# Horses in Class	1st	2nd	3rd	4th	5th	6th
6	6	5	4	3	2	1
5	5	4	3	2	1	
4	4	3	2	1		
3	3	2	1			
2	2	1				
1	1					

- B. Grand Champion Halter Horse will receive an additional 2 points and Reserve Champion Halter Horse will receive an additional 1 point.
- C. Nomination fees will be reviewed and voted on by the UMBHA Officers and Board of Director Members.
- D. The UMBHA Board of Directors will handle all disputes. All Decisions of the UMBHA Board will be final.
- E. Points for Year End Awards are compiled on a yearly basis and will not be calculated until the current year UMBHA membership is paid.
- F. Awards will be presented at the Year End Awards Banquet. Funding to be provided from nomination fees, show fees and other fundraisers.

## SECTION 3: HONOR AWARDS

- A. Owner & Exhibitor must be a current member in good standing with UMBHA to be eligible. Points will not be calculated until your current year membership is paid. Please include a copy of your current year UMBHA Membership card with this nomination.
- B. Nomination is on the horse. In the case of the sale of nominated horse to another UMBHA member during the show season the Honor Award is earned, the award will go to the current owner on record with UMBHA at that time. It is then the responsibility for the new owner to nominate the horse annually and follow these rules in order for the point to continue to be tracked.
- C. There is no required minimum number of UMBHA shows to attend per year.
- D. Points will accumulate and be carried over from year to year as long as the horse is nominated. However, if a horse is not nominated for a certain year, no points will be earned that year. You can take as many years as you want to achieve this award.
- E. Nominated horses will receive points using the UMBHA point system that is used in the regular year end nomination program. UMBHA shows will only count towards this award. Maximum points earned in a class are 6 points per judge. Grand Champion Halter horses will receive an additional two points and the Reserve Champion Halter horses will receive an additional point.
- F. There are no requirements for the type of classes that must be entered for this award. A horse can have points in Halter and/or Performance or earn all their points showing in one single class. All classes are eligible for points
- G. Awards will be earned when the horse achieves the following points:

UMBHA HONOR AWARD ~ 350 POINTS  
UMBHA BRONZE AWARD ~ 750 POINTS  
UMBHA SILVER AWARD ~ 1500 POINTS  
UMBHA GOLD AWARD ~ 3000 POINTS  
UMBHA LIFETIME AWARD ~ 5000 POINTS

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## Article 8 – Year End Awards (continued)

### SECTION 4: Year End Awards Budget

The Year End Awards Budget shall be made up from the funds received from the following:

- A. Facebook Auction.
- B. Nomination Fees received.
- C. Banquet Silent and Live Auction.
- D. Silent auction at the July and August Shows.
- E. 50/50 raffle at the July and August Shows.

The budget should not include all around nomination fees as that will need to be used to pay for the All Around Awards. Awards Committee Chair may call for an email vote of the Officers and Board of Directors to ask for the club to pay the balance of the All Around awards instead of taking those funds from the budget listed above.

## ARTICLE 9 – FACEBOOK AUCTION

### SECTION 1: Auction

- A. UMBHA Board of Directors will decide each year whether or not to hold a Facebook auction.
- B. Proceeds of each auction will be discussed and voted on by the majority vote of the membership present. Typically this is used for the Year End Awards.
- C. An Auction Administrator will be appointed by the UMBHA Board to be in charge of the auction.

### SECTION 2: Auction Administrator Duties

- A. Auction Administrator will be in charge of the Facebook Auction Page.
- B. Auction Administrator will announce the auction on Facebook.
- C. Auction Administrator will add auction items to the Facebook page. Other Admins on the Facebook Auction Page will also have the ability to add auctions.
- D. Auction Administrator will be responsible for keeping a spreadsheet of the auction items, winning bids and winning bidders.
- E. Auction Administrator will be responsible for notifying all winning bidders of their totals and collecting payments.

### SECTION 3: Auction Payments

- A. Payment for auction items must be received within 10 days of notification by the Auction Administrator. Payment can be made by check, money order, cash or paypal. Paypal payments will have a 4% Surcharge fee. Auction Administrator will be responsible for sending an invoice thru paypal if they wish to pay via paypal. Payment expectations will be included in the notification of winning the auction.
- B. Auction Administrator will send a reminder after 7 days of any items in which payment is not received.
- C. If payment is not received within 10 days, the auction administrator will have the authority to sell the auction items to the next highest bidder on the auction.
- D. The person who doesn't pay their auction will then be placed on a probation status for the following auction.
  - a. If the person on a probation status wins an auction the following year, they will be given 5 days to pay for the auction. (funds must be received by the auction administrator in 5 days)
  - b. If payment is not received in 5 days, the auction administrator will then sell the auction item to the next highest bidder on the auction.
  - c. The probationary person will then be removed from the auction page.

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## Article 10 - UMBHA WORLD SHOW YOUTH TEAM FUNDS:

### SECTION 1: Youth Team Checkbook

- A. The UMBHA Youth Team shall have their own checkbook separate of the UMBHA General Checkbook. This checkbook will be used for all income from fundraising and disbursements for Youth Team related expenses.
- B. There shall be a minimum balance of a minimum of \$400 kept in the Youth Team Checkbook at the end of the year. This will be used to pay for the Youth Team Fee for competing at the IBHA World Show in the Team competition as well as the Tack and Hospitality Stalls at the World show. This amount is subject to increase as the stall fees increase for the World show.
- C. No funds from the UMBHA General Checkbook shall be used for any Youth Team Expense.
- D. At the end of the year, a report of income and expenses will need to be forwarded to the UMBHA Treasurer.

### SECTION 2: Youth Team Income/Fundraising

Funds for the Youth Team Checkbook shall be raised by:

- A. Sponsorships with payment sent to the Youth Team Chairperson and made out to the UMBHA Youth Team.
- B. Silent Auction and 50/50 raffle held at the May/June Show (The auctions & 50/50 raffle at the July & August shows are designated to the Year End Awards Budget.)
- C. Dessert Auction held at the Year End Awards Banquet.
- D. Any other form of fundraising such as Candy Bar Sales.

### SECTION 3: Disbursement of Youth Team Funds

Funds in the Youth Team Checkbook shall be used for:

- A. Fee for competing in the Team Competition at the IBHA World Show.
- B. Tack Stall for the Youth Team member's use and the Team's Hospitality Stall at the IBHA World Show.
- C. Stall Decoration Costs at the World show.
- D. Gifts presented to the Youth Team members at the UMBHA Year End Awards Banquet.
- E. Any Other Expense for the Team.
- F. After all Youth Team expenses have been paid, the remainder of the funds that are in the checkbook **PRIOR** to the year end awards banquet will be disbursed in the following manner:
  - a. \$400 to remain in the Youth Team Checkbook to pay for the following years fees as noted in section 1; letter B above. (Amount will be subject to change based on any increase in Team Fee or Stall Fees at the IBHA World Show).
  - b. Balance left in the checkbook will be distributed among the Youth Team Members and presented to them at the UMBHA Year End Awards Banquet with their gifts. The Youth team advisor will bring the proposed payments to the October meeting for board review and approval. Payments would be pro-rated based on sponsorship amounts brought in.
  - c. In order to be eligible for the payout in funds, each youth will have had to participate in Youth Team fundraising efforts including getting sponsorships and selling 50/50 raffle tickets at the shows. If sponsorships are not turned in to the Youth Team advisor in charge of the checkbook, then no disbursement will be made to that youth at the banquet.

# UPPER MIDWEST BUCKSKIN HORSE ASSOCIATION BY-LAWS

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## Article 11 - UMBHA ROYALTY

### SECTION 1: Royalty Types

The following types of Royalty shall represent UMBHA

#### A. QUEEN

- a) Contestant must be a member in good standing of IBHA by January 31 of the competing year and of UMBHA for at least 90 days prior to the competition. Deadline to turn in application is August 1. No exceptions. The UMBHA Queen will compete for Miss Buckskin World at the IBHA World Show the following year.
- b) Contestant must be single and have had no previous marriages or children in order to compete. No exceptions.
- c) Contestant must be between the ages of seventeen and twenty-four as of January 1 of the year of competition for IBHA World Queen Contest. Contestant may be 16 years old in the year they are competing at the UMBHA club level for Queen only if they will be 17 yrs. old as of Jan. 1 when they compete at the IBHA World Queen Contest. (i.e.: August, 2024 Queen Contest 16 yr. old, but 17 yr. old by Jan. 1 to compete at 2026 IBHA World Show Queen Contest).
- d) Contestant must own an IBHA registered horse and meet all IBHA Queen Contest Rules.
- e) Judging will be based 50% on horsemanship and 50% on personality, appearance, and congeniality. The horsemanship will be judged by UMBHA's official show judges at the August UMBHA show. In an effort to give the queen contest a feel for what will happen at the IBHA World Show, the Queen's committee may also elect to have a short interview with each contestant and ask the contestant's to say a short speech about themselves. The personality, appearance, and congeniality will be judged by at least two designated judges, who shall remain a secret judge. In the event of a tie, the winner will be determined by the highest placing individual in personality and congeniality.
- f) Contestant must be able to attend the IBHA Pre World Show & IBHA World Show and in the event she wins the national title, she must be able to participate in national events when requested.
- g) As Miss UMBHA, the contestant will be required to attend all UMBHA shows and be willing to help out when not showing, the UMBHA Awards Banquet for the crowning year and as well as the UMBHA Awards Banquet at the end of her reign, and to help hand out awards, the Midwest Horse Fair and be present to help in the UMBHA booth at horse fair (if we have one) for a minimum of two (2) hours, and the IBHA National Convention. If the queen is unable to make all the shows, any absence must be approved by the UMBHA Board. Failure to fulfill duties will make the individual ineligible to run for two (2) years.
- h) The first runner up will take the queen's place if she has become ineligible or is unable to attend the IBHA World Show. If either occurs, the queen must forfeit all queen awards.
- i) At the conclusion of her reign as the queen, she will be presented with a lifetime membership to UMBHA as well as a custom belt buckle.
- j) At this time, because the UMBHA queen must run for Miss Buckskin World, the queen must be female. If IBHA changes this to include males, we shall then open this up to males.

## Article 11 - UMBHA ROYALTY (continued)

### B. JR QUEEN, PRINCESS & PRINCE

- a) Jr. Queen/Prince Candidates must be between the ages of 13-16 years old and Princess/Prince Candidates must be between the ages of 9-12 as of January 1 of the year of competition. This is open to both male and female.
- b) Candidates must complete all categories of The Official Application and it must be turned in by Friday evening of the August show at the show office by 5 pm or mailed prior to the August show to the address on the form.
- c) Candidate must be a current member of UMBHA. Contestant does not have to own or ride an IBHA registered horse.
- d) Candidate must submit a color photo (any size) with their application to be used for publicity in the UMBHA Directory or any IBHA publication.
- e) Candidate must exhibit in or participate in the running of a minimum of 2 approved UMBHA shows in that calendar year unless otherwise approved prior to running. If the queen is unable to make all the shows, any absence must be approved by the UMBHA Board. Failure to fulfill duties will make the individual ineligible to run for two (2) years.
- f) The UMBHA Jr. Queen & Princess & Princes will spend the year helping with awards and other "royalty duties." These duties are not limited to UMBHA approved shows. They are required to attend the Midwest Horse Fair and be present in the UMBHA Booth a minimum of two (2) hours. The sash and crown must be worn at all events other than riding competitions. The UMBHA Royalty will be awarded her own sash & crown.
- g) Candidate must compete in all the categories of the contest as follows:
  - a) Oral Interview with age-appropriate questions.
  - b) The personality, appearance, and congeniality will be judged by at least 2 designated judges. Who shall remain a secret judge.
  - c) Submit a picture of yourself with your horse.

# UPPER MIDWEST BUCKSKIN HORSE ASSOCIATION BY-LAWS

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## ARTICLE 12: BY-LAW HISTORY

### SECTION 1: DATES OF REVISIONS

February, 2017	Complete revision of bylaws written & discussed
March, 2017	First Reading of revised bylaws at a meeting
May 22, 2017	Vote at the meeting to accept by-laws as proposed.
April 7, 2018	Discussion at meeting held to update language in bylaws, add articles about awards, facebook auction and members in good standing.
May 20, 2018	First reading of the revised by-laws at the meeting. Motion & vote to accept the revised bylaws passed.
October 20, 2018	Second reading of the revised by-laws at the meeting. Motion & vote to accept the revised bylaws passed. By-laws are now official
Sept 22, 2019	First reading of the revised by-laws at the meeting. Motion & vote to accept the revised bylaws passed.
May 13, 2022	First reading of the revised by-laws at the meeting. Motion & Vote to accept the revised bylaws passed.
Oct 16, 2022	Second reading of the revised by-laws at the Board Meeting. Motion & Vote to accept the revised bylaws passed. By-laws are now official.
Dec 11, 2022	First Reading of the revised by-laws at the Board meeting to add verbiage regarding NFS payments. Motion & Vote to accept the revised by-laws passed
April 26, 2023	First reading of the revised by-laws by the board adding additions verbiage to the Youth team funds. Motion & Vote to accept the revised by-laws passed.
January 19, 2025	First reading of the revised by-laws by the board adding additions of the UMBHA Royalty. Also changing the date in Article 8, Section 1 from September 15 to September 1. Motion & Vote to accept the revised by-laws passed.